

**LAWRENCETOWN VILLAGE COMMISSION
REGULAR MEETING MINUTES
April 8, 2024**

COMMISSION

Brian Reid
Jane Baskwill
Sue Littleton

Laura McLarnon-Sends Regrets
Vernon Gaudet-Sends Regrets

STAFF

Melissa Roscoe- Clerk/Treasurer
Walter Illsley-Supt. of PW

CHAIRPERSON Reid called the meeting to order at 7:00PM.

Mi'kma'ki land acknowledgement read

MINUTES:

Comm. Baskwill moved the minutes for March 11, 2024 be accepted as read. Seconded by Comm. Littleton. Motion Carried.

BUSINESS ARISING FROM MINUTES:

- None

OLD BUSINESS:

- None

FINANCIAL REPORT: March 2024

Comm. Littleton made a motion to accept the financial statements for March 2024 as presented. Seconded by Comm. Baskwill. Motion Carried.

COMMITTEE REPORTS:

PW Committee:

- Meeting scheduled with Annapolis Royal for collaboration on OHPR, they are also interested in finding out more about our VOIP & broadband.

Public Works: (See attached)

Economic Development Committee: No report available

Audit Committee: No report available

HR Committee: No report available

Recreation: Rink open until end of April

Website: Robyn is still working on the website

NEW BUSINESS:

1. Mileage Rate

Comm. Littleton made a motion to approve the new mileage rate of 58.38¢/KM. Seconded by Comm. Baskwill. Motion Carried.

2. Sunvalley Garbage-There is a large accumulation of garbage in this area, we will send a letter to the housing authority.

CORRESPONDENCE:

- None

COMMENTS/QUESTIONS FROM THE PUBLIC:

- None

As there was no further business to discuss, Comm. Littleton moved to adjourn the meeting. The meeting adjourned at 7:25PM.


COMMISSION CHAIR


CLERK/TREASURER

Superintendent report for March 11, 2024 to April 8, 2024

1. Water utility test reports:
 - a. All weekly tests have come back within the acceptable limits.

2. Water utility infrastructure:
 - a. Current overnight flows are at 9.14 GPM and have been running between 4.79 and 7.15 GPM.
 - b. One water main end is blown off each week.
 - c. Fire hydrants are kept clear of snow.
 - d. Water meters have been read.
 - e. Repaired 2 curb stop risers.

3. Waste water utility infrastructure:
 - a. Removed a large piece of fabric from the river hill lift station.
 - b. All other waste water infrastructure is in proper working order.

4. Facilities:
 - a. Stairwell wall repair in clinic is ongoing.
 - b. Steel installation on the chlorination plant roof is ongoing.
 - c. Repaired leaking faucet in the ladies washroom at the library.
 - d. Repaired leaking faucet in the patient washroom at the clinic.
 - e. Installed the last of the equipment in the patient examination rooms.
 - f. Installed an LED street light in the quonset hut.
 - g. Repaired the soffit and fascia on the Public Works building.

5. Village equipment:
 - a. All village equipment is in good working order.

6. Sidewalks, streets and grass
 - a. Litter is picked up around the village on a daily basis.

- b. Storm gutters and catch basins are kept clear of debris.
- c. Street light at 415 Main Street is still intermittent while we wait for Berwick Electric to repair/replace.
- d. Cleaned up a tree that had fallen behind the clinic.

7. Miscellaneous

- a. Inventory has been counted.



Report submitted by: Walter Illsley, April 8, 2024